

Greenwood Public Library
Board of Trustees Meeting
310 S. Meridian, Greenwood, IN 46143
July 14, 2026, 6:00pm

Members attending in person: Lori Feller, Lauren Harmon, Josh Jackson, Carmen Madsen, David Penoff, Tamara Russell

Members attending electronically:

Members absent: Shan Rutherford

Other attendees: Emily Ellis, Susan Jerger, Donna Ciriello, Kevin Hoover, Julia Reynolds, Anna Roberts, Erin Jennings (Luminaut), Matthew Mason (Veridus)

Attending electronically: None

Members absent: Karen Jewell, Linda Messick

Call to Order: Lori Feller called the July 2026 regular meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Josh Jackson led the Pledge of Allegiance and Kevin Hoover conducted the invocation.

OLD BUSINESS

Minutes of Previous Meeting:

Minutes of the June meeting were reviewed.

David Penoff moved to approve the corrected minutes, Lauren Harmon seconded, and the minutes of the June 9, 2026 meeting were approved by unanimous voice vote.

Board Correspondence:

Emily Ellis reported that two resignation letters were received. Both individuals will be greatly missed.

Julia Reynolds, Community Development, will be leaving for a middle school library position.

Mary, Patron Services, is retiring after 20 years.

FINANCE

Finance Committee Report:

Carmen Madsen reported that the Finance Committee met on July 2, 2026.

Susan Jerger confirmed that all funds are in balance at all the banks.
Carmen Madsen signed off on all bank balances.
Emily Ellis and Susan Jerger met with Lake City Bank on June 29. Lake City offers positive pay which protects against fraud. Lake City would offer better rates if we invest more funds with them.

Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Tamara Russell seconded, and the Treasurer's Report was approved by signature.

NEW BUSINESS

Construction Recommendation

Emily Ellis and Matthew Mason of Veridus discussed the recommendation to move forward with the construction project with Meyer Najem at the higher GMP currently projected. Value engineering opportunities may still be identified. Mike Reuter is aware some Rainy Day funds may need to be deployed. The new timeline target is to start in late fall, following the 12-14 weeks required to receive materials and equipment.

Josh Jackson moved to approve, Carmen Madsen seconded, and the new construction recommendation was approved by unanimous voice vote.

2027 Wage Scale

Emily Ellis shared the 2027 Wage Scale which included some new position descriptions. Carmen Madsen moved to approve the wage scale presented, Tamara Russell seconded, and the 2027 Wage Scale was approved by unanimous voice vote.

Resolution 26-05 Reinstating of the Section 125 Benefits Plan

Emily Ellis advised that an agreement has been entered into with AmeriFlex to provide the specified services for the flexible benefit plan.

Lauren Harmon moved to approve the resolution, David Penoff seconded, and Resolution 26-05 Reinstating of the Section 125 Benefits Plan was approved by signature.

Resolution 26-06 Resolution to Rescind Participation in Statewide Reciprocal Borrowing Covenant

Emily Ellis recommended that the library end its participation in a statewide reciprocal borrowing covenant (signed in 1995) that has mostly been replaced by participation in Evergreen.

Josh Jackson moved to approve the resolution, Carmen Madsen seconded, and Resolution 26-06 Resolution to Rescind Participation in Statewide Reciprocal Borrowing Covenant was approved by signature.

Resolution 26-07 Resolution for Blanket Appropriation Modification

This resolution grants authority to the Library Director to modify appropriations in the 2026 and/or 2027 Budgets as necessary in response to receipt of the 1782 Notice for Budget year 2027 from the Indiana Department of Local Government Finance. By statute this should be no later than December 31, 2026. The Library Board will be updated on any modifications at the first public Board meeting following receipt of the 1782 Notice.

Tamara Russell moved to approve the resolution, Lauren Harmon seconded, and Resolution 26-07 Resolution for Blanket Appropriation Modification was approved by signature.

MONTHLY REPORTS

Attorney's Update: None

Quarterly Reports

Spending through the first two quarters of the year remains in line with the budget. No changes to personnel expenses in Q2, but there will be in Q3 corresponding to two departures. Utilities and professional services are the most worrisome areas in the budget with costs continuing to increase.

New stats were added to the data collection to capture Government Faxing and Government Referral activities to further showcase the importance of the library as a community resource.

Executive Director's Report

Emily Ellis was busy with several community events this month, such as hosting Read in the Park and movie night at Greenwood Little League, and manning a booth at Greenwood Pride and the book bike at Art in the Old Park. She also co-hosted and presented with Julia Reynolds at Booked for the Evening.

Highlights from Department Reports:

Julia Reynolds reported receiving an unexpected Johnson County Community Foundation award of \$3500.

Booked for the Evening brought in 100 attendees and close to \$8000 in donations. The lego search and walking charcuterie boxes were fun additions. It was obvious many staff members worked hard on making it an enjoyable evening for our patrons.

Jefferson Shreve visited and participated in a story time.

Summer Reading is underway.

Management team took a road trip to Danville and had lunch and a library tour with Cheryl Dobbs.

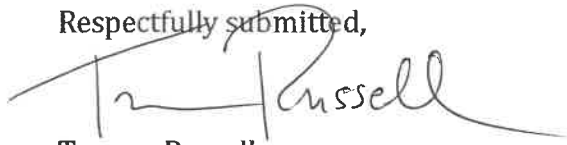
Other Business: None

Public Comment: None

Adjournment: Lori Feller called for a motion to adjourn.

Carmen Madsen made the motion to adjourn, Tamara Russell seconded the motion, and the meeting was adjourned at 6:36 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tamara Russell". The signature is written in a cursive style with a large, stylized "T" and "R".

Tamara Russell

Secretary